



Position Description

Name of Position: Speech Pathologist – Lead Clinician

Reports to: Directors

Purpose of the Role: To provide leadership and management of the clinical team, whilst also providing speech therapy services to individuals and groups.

Responsibilities:

- Supervision of clinical staff
- Management of waiting list
- Participation in staff reviews, employment and training of new clinicians
- Keeping the team up to date knowledge of NDIS rules and procedures
- Assessment and treatment of clients
- Administration tasks associated with the role, including letters, phone calls, processing payments, practice management procedures
- Development of resources, training packages, group programs.
- Other tasks as agreed on by negotiation
- Maintain appropriate professional registrations, including Speech Pathology Australia, Medicare, Working With Children, Criminal Record Check
- Maintain Professional Indemnity/Public Liability Insurance with \$20,000,000 cover

Key Selection Criteria:

- Demonstrated ability to grow and change, with a commitment to ongoing professional and personal development
- A warm and empathic nature in dealings with colleagues and clients
- Ability to manage a team of clinicians, conducting regular supervision in both clinical and business-related matters
- Strong time management skills and the ability to coach others to become more efficient in their work practices
- Experience delivering and analysing a range of speech pathology assessments and providing appropriate evidence-based intervention.
- Experience working with people with a range of disabilities
- Efficient and accurate writing skills for a range of clinical purposes
- Ability to have difficult conversations with staff, clients and their families